

Pratt

TO: All Faculty Members

FROM: Amy Hecht, Associate Director of Human Resources

DATE: July 1, 2010

SUBJECT: Faculty Pay Schedule for Academic Year 2010-2011

PART TIME FACULTY

SUMMER 2011 SESSION I

Listed below you will find the part-time faculty payroll dates for the 2010-2011 year.

WEDNESDAY	JUNE 15
THURSDAY	JUNE 30

FALL 2010 SEMESTER

SUMMER 2011 SESSION II

WEDNESDAY	SEPTEMBER 15
THURSDAY	SEPTEMBER 30
FRIDAY	OCTOBER 15
FRIDAY	OCTOBER 29
MONDAY	NOVEMBER 15
TUESDAY	NOVEMBER 30
WEDNESDAY	DECEMBER 15
WEDNESDAY	DECEMBER 22

FRIDAY	JULY 15
FRIDAY	JULY 29
MONDAY	AUGUST 15

Please note that you will be paid in two equal installments in Summer Session I and in three equal installments in Summer Session II.

FULL TIME FACULTY

SPRING 2011 SEMESTER

Listed below you will find the full-time faculty payroll dates for the 2010-2011 academic year:

MONDAY	JANUARY 31
TUESDAY	FEBRUARY 15
MONDAY	FEBRUARY 28
TUESDAY	MARCH 15
THURSDAY	MARCH 31
FRIDAY	APRIL 15
FRIDAY	APRIL 29
MONDAY	MAY 16

THURSDAY	SEPTEMBER 30
FRIDAY	OCTOBER 29
TUESDAY	NOVEMBER 30
WEDNESDAY	DECEMBER 22
MONDAY	JANUARY 31
MONDAY	FEBRUARY 28
THURSDAY	MARCH 31
FRIDAY	APRIL 29
TUESDAY	MAY 31
THURSDAY	JUNE 30

Please note that you will be paid in eight equal installments in the Fall and Spring semesters. You will receive semi-monthly paychecks according to the schedule indicated above. Checks and deposit advices (for those faculty members who have direct deposit) are distributed to your departments on payday.

Faculty members who are paid on a twelve (12) month schedule or who are teaching during summer sessions will also receive checks on the following dates:

FRIDAY	JULY 29
WEDNESDAY	AUGUST 31