

tech note: How to turn in homework/Connect to the server

- 1) Log in to the Mac (Name: **fmlmac**, no password)
- 2) On the menu at the top of the screen, click **Go** → **Connect to Server**
- 3) On the next window (with the Server address 172.34.16.8), click **Connect**
- 4) Enter Name: **fmls** and Password: **fmls** and click **Connect**
- 5) Choose **escott**, click **OK**.
(You can also add other server items on the list with **Shift+click** or **Command+click**)
- 6) Click & drag to copy files from your hard drive to your folder in the class homework folder.
- 7) To disconnect from the server, click & drag the **escott** icon (and/or other icons) to the Trash/Eject icon in the Dock.

NOTE: If you can't get to the **escott** folder, you probably have other server connections open (e.g. FML Help Files, FML Public Share, EDS Server, etc. Eject all server connections (drag them to the Trash or control+click) and start over at step #2.