

Pratt

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LIS 613-1: Government Information Sources

Fall 2009. Elective 3 credit course

Log onto Moodle for additional course materials, slides, readings.

Class hours: Tuesday 6:30-8:50 p.m. *PMC 613*

Office hours, room 604B: Tuesday 2-3 pm & Wed. 5-6 pm by appointment

Catalog Description: Publications of federal and certain state and local governments and their selection, acquisition, use and administration are discussed. Practical exercises in printed tools and electronic databases are required.

Pre-requisite: 652 – Information Services and Sources

Course Objectives

To help the student understand:

- the nature and use of information resources of the federal government and its agencies
- the range of materials available from government by type and intended user
- non-conventional government information opportunities: bibliographic and statistical sources, on-line data bases, technical reports centers, public information facilities, and sources of technical assistance
- the structure and functions of various citation and indexing schemes employed with government documents

To enable the student to:

- use a wide variety of reference tools issued by government and commercial publishers offering access to government information
- identify, evaluate acquire, and organize government documents
- identify professional media useful for current awareness of government information and development
- participate in the management of government information service: planning, marketing, evaluation, and ethical consideration

Note:

Students taking this class may be asked to participate in faculty sponsored research

How to Contact me

E-mail is the best way. Please use drabina@pratt.edu

In the subject line please write “613 firstname lastname”

E-mails to the class will be sent from Moodle, which uses @pratt addresses. Please check your Pratt e-mail regularly or forward your Pratt e-mail to an account of your choice

Textbooks

Required: *Peter Hernon, et. al United States Government Information: Policies and Sources.* Westport, CT: Libraries Unlimited, 2002.

Available on reserve from PMC (Pratt Manhattan Center) library and from the bookstore.

The following are all available at Pratt-Manhattan library and are all helpful when doing research with government documents:

Hernon, Peter et. al. *U.S. Government on the Web: Getting the Information You Need.* Westport, CT: Libraries Unlimited, 2003.

Morehead, Joe. *Introduction to United States Government Information Sources.* Sixth edition. Englewood, Colorado: Libraries Unlimited, 1999.

Robinson, Judith Schiek. *Tapping the Government Grapevine: The user friendly guide to U.S. government information sources.* Third edition. Phoenix, AZ: Oryx Press, 1998.

Schmeckebier, Laurence F., Eastin, Roy B. *Government Publications and Their Use.* Washington D.C.: The Brookings Institution, 1961.

Sears, Jean L., Moody, Marilyn K. *Using Government Information Sources: Electronic and print.* Third edition. Westport, CT: Oryx Press, 2001.

Assignments

Don't say you didn't know:

1. ALL assignments must completed in order to receive a passing grade in the course
2. Assignments must be turned in during class in hard copy. DO NOT e-mail assignments unless you clear it with me first.
3. All citation must use the DttP format (see sidebar Instructions for Authors, at <http://www.ala.org/ala/mgrps/rts/godort/dtt/dttponline/default.cfm>)
4. Late papers will receive a reduced grade
5. Late papers will receive a grade but no comments
6. Pratt policy: Students with extensive absences (three or more for any reason) will be required to drop the course

Grading:

Grades will be calculated as follows:

Superior work:	A 4.0 (96-100) ;	A- 3.7 (90-95)	
Very good work:	B+ 3.3 (87-89) ;	B 3.0 (83-86) ;	B-2.7 (80-82)
Marginally satisfactory:		C+ 2.3 (77-79) ;	C 2.0 (70-76)
Failed:		F 0.0 (0-69)	

	GovDocs News	00%	Required, non graded
Assign. 01	Statistical exercise	15%	Oct. 6
Assign. 02	Class Ref Q project	25%	Nov. 3
Assign. 03	Photo Presentation	10%	Nov. 24
Assign. 04	Term paper	50%	Dec. 1

Citing Government Documents

Citations are never fun, and government documents make an ever stronger case for this argument. You are, however, not alone out there. Listed below are some citation guides specific to government documents. Please remember that the most important rule for citing is *consistency*.

For this class, please follow DttP guidelines, as this will be required when submitting your papers for publication.

American Library Association. Documents to the People. (See: Instructions for authors on left sidebar.

<http://www.ala.org/ala/mgrps/rts/godort/dtt/dttponline/default.cfm>)

Cheney, Debora. *The complete guide to citing government information resources: a manual for social science & business research*. 3rd ed. Bethesda, MD: Lexisnexis; Congressional Information Service, 2002.

University of Memphis. *Brief guide to citing government publications*. This online guide is based on the 1984 edition of the book above (which used *Chicago* and is included in the <http://exlibris.memphis.edu/resource/unclesam/citeweb.html>

DocsCite: Arizona State University (MLA or APA)
This is an interactive tool which creates citations for you in either MLA or APA style
<http://www.asu.edu/lib/hayden/govdocs/docscite/docscite.htm>

Cornell Law School: Introduction to Basic Legal Citation
<http://www.law.cornell.edu/citation/>

Class	Topic	Readings	Due
1. Sept. 1	Introduction to the course The new document service paradigm Introduction to GPO	Cheney, Depository Library Council, Hoduski Hernon, chap. 1	Sign up for GovDoc-L
2. Sept. 8	Discovery tools GPO access, FDsys, GPO desktop, [OCLC DA]	Garvin Hernon pp. 26-39	
3. Sept. 15	Statistical data Census 101 2010 Census American Factfinder	Glassman, Swarns, Gerhan Hernon chap. 13	
4. Sept. 22	More statistical data Stat-USA		
5. Sept. 29	Old is good Print finding aids, how and when to use them	Bell, Nord Hernon pp, 17-25	
6. Oct. 6	Congressional publications	Mann, Good, Quinn Clausen Meister, Severson Hernon chap. 3, 4	Statistical assignment
7. Oct. 13	Congressional publications		
8. Oct. 20	Administrative and regulatory agencies General Services Administration Regulatory Information Service Center	Hernon chap. 10	
9. Oct. 27 CLASS MEETS	Publications of the executive branch	Glenn Hernon chap. 5, 6	
10. Nov. 3	Scientific and technical sources Patents and trademarks	Gladwell, National Academy of Public Administration Hernon chap. 14	Ref Q wiki
11. Nov. 10	Guest speaker TBA		
12. Nov. 18	Judicial materials	Coggins , Hernon chap 11	
13. Nov. 24	Instruction, acquisitions and distribution	Clemons, Downie, Hogenboom, Morse Hernon chap. 15	DttP Cover award OR GODORT logo award
14. Dec. 1	New York City and State		Term paper
15. Dec. 8	Student presentations		

Readings

Bell, Christiana D. and Richardson, John V. "'Unselfish Work': John G. Ames and Public Document Reform, 1874-1895," *Libraries and Culture; The Journal of Library History* 23 (Spring 1988): 152-171.

[available from Moodle reserves]

Cheney, Debora (2006). Government information collection and services in the social sciences: The subject specialist integration model. *The Journal of Academic Librarianship* 32 (3): 303-312.

[available from Library Literature]

Clemons, Angel, Sproles, Claudene (2006). Using depository exchange lists as collection development tools. *Collection building* 25 (1): 19-25.

[available from Emerald]

Coggins, Timothy L. (2009) Legal, factual and other interest sites for attorneys and legal professionals. *Richmond Journal of Law and Technology* 15 (4): 1-33.

[available from <http://law.richmond.edu/jolt/v15i4/article13.pdf>]

Depository Library Council (2006) Knowledge Will Forever Govern: A Vision Statement (2006) A vision statement for Federal depository libraries in the 21st century prepared by the Depository Library Council. Final version: September 29, 2006.

[available from: http://www.fdlp.gov/home/repository/doc_details/35-knowledge-will-forever-govern-a-vision-statement]

Downie, Judith A. (2007). Instruction design collaborations with government information specialists: Opening the conversation. *Reference Services Review* 35 (1): 123-136.

[available from Emerald]

Gaidos, Ketherine (2007). Access to vice presidential records in the aftermath of Executive Order 12,233: From haphazard past to uncertain future. *Government Information Quarterly* 24 (1): 2-28

[available from Library Literature]

Garvin, Peggy (27 July 2009). The government domain – Congressional documents on FDsys: the basics. LLRX.com

[available from <http://www.llrx.com/columns/govdomain41.htm>]

Gerhan, David (2001) Statistical Significance: How It Signifies in Statistics Reference. *Reference & User Service Quarterly* 40 (4): 361-374.

[available from Library Literature]

Gladwell, Malcolm (12 May 2008) In the air. *The New Yorker*.

[available from http://www.gladwell.com/2008/2008_05_12_a_air.html]

Glassman, Cynthia A. (2007, June 28). Evidence-based policy making: Just a myth or a must?

[available from <http://www.oecd.org/dataoecd/20/52/39173467.pdf>]

Glenn, David (9 March 2007). When history becomes legacy. *The Chronicle of Higher Education*.

[available from <http://chronicle.com/weekly/v53/i27/27a01201.htm> or on Moodle reserves]

Good, Irene (2006). Things I wish I know about documents, and things I'm glad I know: *The Congressional Record*: Two editions too many. *Documents to the People* 34 (3): 29-31

[available from Library Literature]

Hoduski, Bernadine E. Abbott, McKnelly, , Michele (2 Dec. 2008). Does the Federal Depository Library Program Require Title 44 Revision to Improve Public Access to Government Information?

[available from <http://freegovinfo.info/node/2215>]

Hogenboom, Karen, Woods, Stephen (2007). Choosing the right approach: Three models for teaching government information sources. *Research Strategies* 20 (4): 397-408.

[available from Moodle reserves]

Mann, Thomas E. et. al (2007, April 28). Op-Chart: Is congress on the mend? *The New York Times Online*

<http://www.nytimes.com/2007/04/28/opinion/28mann.html?scp=1&sq=&st=nyt>

(Make sure to view graphic)

Morse, Catherine. (2008). Managing electronic international government information: Issues and practices. In: *Managing electronic government information in libraries: Issues and practices*. Andrea M. Morrison, ed. Chicago: American Library Association.

[Available from Pratt Manhattan library]

National Academy of Public Administration (2005, Aug.) U.S. Patent and Trademark Office: Transforming to meet the challenges of the 21st century.

<http://www.napawash.org/pubs/pto-8-25-05.htm>

Nord, David, Richardson, John (2009). U.S. government publishing in the postwar era. – in: *A History of the Book in America: Volume 5: The Enduring Book*. Chapel Hill: University of North Carolina Press

[available from: <http://polaris.qseis.ucla.edu/jrichardson/dis473/HBAGPO.htm>]

Quinn, Aimee et. al (2005). Digital serial set. *Government Information Quarterly* 22 (4): 737-747.

[Quinn, Clausen, Meister: available from Library Literature]

Sevetson, Andrea. (n.d.) Hearings and the LexisNexis Congressional Hearings Digital Collection. Lexis Nexis.

[available from <http://academic.lexisnexis.com/pdf/HearingsWhitePaper.pdf>]

Swarns, Rachel L. (24 Oct. 2004). Hispanics Debate Census Plan to Change Racial Grouping. *The New York Times*.

[available from

<http://www.nytimes.com/2004/10/24/national/24census.html?pagewanted=1>]

